



## Centre for Economic and Social Development

No. (27), Pyay Road, 6 ½ Mile, Hlaing Township, Yangon, Myanmar. [www.myanmarcesd.org](http://www.myanmarcesd.org) Tel: +95 1 654770, Fax: +95 1 654771

### Vacancy Announcement

The Centre for Economic and Social Development (CESD) is an independent think tank in Myanmar supporting evidence-based policy making while dedicating to result-based knowledge sharing and people-centered public advocacy; The Centre undertakes policy-relevant research studies related to economic reforms, social development, and good governance in Myanmar. It also provides training and advocacy services for key stakeholders, public institutions and private sector organizations contributing to economic transformation of Myanmar. The Centre also implements special projects and provides technical assistance and support services to various government agencies and local institutions while actively engaging in public and advocacy and dissemination. The Centre respects dignity and equal opportunity of all staff.

The Centre is looking for active, self-initiated and flexible professionals who can work on field research in remote areas, conduct key informant interviews and consultations with various stakeholders of different persuasions, write up research reports and policy brief independently, organize capacity building initiatives and involve in advocacy activities. The Centre is currently implementing various research initiatives ranging from food security and agriculture development strategy to labor market reforms and migration. The interested parties should submit curriculum vitae, five-page English writing sample, and two recommendations from referees. The Centre offers promising opportunities for young professionals to engage in participatory public policy processes and to achieve professional development through networking with international partnerships. The Centre provides attractive remunerative packages, flexible working arrangements and other benefits.

- Job Title** : **Research Associate**
- Number of position** : **3**
- Location** : **Yangon or Nay Pyi Taw with frequent travel to Nay Pyi Taw  
or Yangon and other field research areas**
- Duration of Contract** : **One year (with the possibility of extension)**

**Main purpose of the job** : To support research work, capacity building and advocacy functions of the Centre in its ongoing research program. While the Centre supports specialization of research interests by individual researchers, it also encourages team work and inter-disciplinary approaches in conducting research assignments. The researchers are also expected to support on-demand requests from the Centre's main partners, sponsoring institutions and public bodies to provide timely analyses and rapid assessments in a short notice. The researchers must report to relevant research supervisors as well as to the management regularly.

**Scope of Job:** Research Planning, Field Surveys, Data Management and Analysis, Policy Brief and Report Writing Training and Advocacy, External Relations and Report to the Management



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### **Duties and Key Responsibilities**

**The following set of duties and key responsibilities are relevant to all research staff; however, specific assignments and delegations will be determined by research supervisors, directors and executive director.**

- Work closely with Research Supervisor, other Research Associates, international experts and other researchers for research planning and implementation
- Work in a team to implement an intensive schedule of scoping missions, pre-tests, research trainings, surveys, qualitative interviews, risks and impact assessments, and policy advocacy events
- Assist in data entry, cleaning and analysis
- Write reports in collaboration with other researchers
- Attend internal meetings and relevant external events
- Participate in CESD's in-house forum among researchers
- Help prepare reports for internal monitoring as well as for fulfillment of donor requirements
- Nurture good practices of information sharing and a learning environment among members of the research department
- Advocacy and communication with government institutions
- Other assignments delegated by the Executive Director
- Submit regular reports and participate in performance evaluations.

### **Qualification and attributes:**

- Bachelor Degree required, Master Degree in relevant field (Public Policy, Agricultural Economics, Development Economics, Agribusiness, and Rural Development) preferred and overseas training experience valued.
- 3 years of experiences in research, preferably at field levels bot in quantitative and qualitative approaches.
- Familiar with various analytical approaches and data software
- Experience working with government, business or civil society (multi-sector experience preferred)
- Excellent command of written and spoken English language; Myanmar language proficiency is preferred but not required.
- Ability and willingness to travel to remote and hardship areas within Myanmar
- Able to work in a multicultural environment
- Good inter-personal skills and ability to build amiable relationships with coworkers

Interested applicants should apply by sending a cover letter and CV or resume to [cesdhiringmanager@gmail.com](mailto:cesdhiringmanager@gmail.com) (or) Centre for Economic and Social Development, No. 27, Pyay Road, Hlaing Township, Yangon (behind 6 and half miles bus stop) **by 13<sup>th</sup> October 2017**. CESD will contact only shortlisted candidates for an interview.

CESD is an equal opportunity employer. We welcome and encourage applications from minority and under-represented groups. Learn more about CESD at [www.myanmarcesd.org](http://www.myanmarcesd.org)

**Application deadline: (Friday) 13<sup>th</sup> October 2017**