



Internship Opportunity

The Centre for Economic and Social Development (CESD) is a leading think tank in Myanmar supporting evidence-based policy making while dedicating to results-based knowledge sharing and people-centred policy advocacy. The Centre undertakes participatory research studies related to economic reforms, sustainable development, and good governance in Myanmar. It also provides training and education services for key stakeholders, public institutions and private sector organizations contributing to the economic transformation of Myanmar. The Centre implements special projects and provides technical assistance and support services to various government agencies and local institutions while actively engaging in public advocacy and dissemination.

Job Title	:	Research Intern
Report to	:	Senior Policy Coordinator
Duration	:	Three Months (with the possibility of extension)
Number of Positions	:	3
Location	:	Yangon, with frequent travel to across Myanmar

Key Duties and Responsibilities

- Actively participate in necessary training and capacity building workshops conducted by CESD
- Collecting data from workers and enterprises through surveys and interviews
- Cleaning, Entry and tabulation of the collected data
- Supporting the research process with active guidance from Senior Researchers
- Transcribing interviews and assisting in note taking as and when required
- Supporting administrative and logistical tasks (such as arranging field visits, booking transportation, etc)
- Any other duties as assigned by the supervisor



Qualifications

- Must have fresh graduated from Yangon University of Economics in Statistics, Economics and Social Science and Yezin Agricultural University
- Good command of spoken English and Myanmar languages
- Ability to use and knowledgeable in statistics software and type in English and Myanmar language is highly desirable
- Must be used Microsoft Office Words & Excel and internet & Email
- Amiable, able to comfortably and pleasantly deal with a variety of people
- Must be interested or have previous experience in Data Collecting, Data Entry and Research Field
- Ability and willingness to travel within Myanmar

Other Benefits

- Opportunity for on the job training, such as, Survey Methodology, Data Analysis and other training
- After completion of 3 Months, CESD may be provided Recommendation Letter (Based on performance)
- Provide allowance for transportation and accommodation (For Field Visits Only) based on project budget
- Can get opportunity and experience of research through fields visits

Interested applicants should apply by sending a cover letter and CV or resume to **cesdhringmanager@gmail.com**, Centre for Economic and Social Development, No 27. Pyay Road, Hlaing Township, Yangon (behind 6 ½ mile bus stop) by **12th February 2019**. Only successful applicants will be contacted.

CESD is an equal opportunity employer. We welcome and encourage applications from women, minorities and under-represented groups.

Application deadline: (Tuesday) 12th February 2019