



Vacancy Announcement

The Centre for Economic and Social Development (CESD) is an independent think tank in Myanmar supporting evidence-based policy making while dedicating to result-based knowledge sharing and people-centered public advocacy; The Centre undertakes policy-relevant research studies related to economic reforms, social development, and good governance in Myanmar. It also provides training and advocacy services for key stakeholders, public institutions and private sector organizations contributing to economic transformation of Myanmar. The Centre also implements special projects and provides technical assistance and support services to various government agencies and local institutions while actively engaging in public and advocacy and dissemination. The Centre respects dignity and equal opportunity of all staff.

Job Title : **Research Assistant**

Number of position : **2 post**

Location : **Yangon with frequent travel to across Myanmar**

Main purpose of the job : To support research work, capacity building and advocacy functions of the Centre in its ongoing research program in the areas of labour market, agriculture and aquaculture. While the Centre supports specialization of research interests by individual researchers, it also encourages team work and inter-disciplinary approaches in conducting research assignments. The researchers are also expected to support on-demand requests from the Centre's main partners, sponsoring institutions and public bodies to provide timely analyses and rapid assessments in a short notice. The researchers must report to relevant research supervisors as well as to the management regularly.

Scope of Job: Research Planning, Field Surveys, Data Management and Analysis, Policy Brief and Report Writing Training, meeting and event facilitation and Advocacy.

Duties and Key Responsibilities

- Work closely with Research Supervisor, other Research Associates, international experts and other researchers for research planning and implementation
- Assist Research Associates and Research Supervisor ,in implementing an intensive schedule of scoping missions ,pre-tests, research trainings, surveys, case studies, risks and impact assessments and policy advocacy events
- Assist in data entry, cleaning and analysis
- Write reports in collaboration with Research Associate and other researchers
- Attend relevant external events and support event organized by CESD
- Help prepare reports for internal monitoring as well as for fulfillment of donor requirements
- Participate in CESD's evidence –based policy formation discussions
- Nurture good practices of information sharing and a learning environment among members of the research department
- Other assignments in accordance with the scope of work as delegated by Senior Policy Coordinator and Research Associates.

This job description is not exhaustive; it merely outlines the key duties and responsibilities of the post. Any changes to this job description will be made in consultation with the post holder.



Centre for Economic and Social Development

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Qualification and attributes:

- Bachelor's Degree required in relevant field (Economics, Statistics, Agricultural Economics, Development Economics, Agribusiness, Rural Development) preferred
- 2+ years working experience in research, preferably in Data Science, agricultural economics, food security, agri-business or value chain studies or experience in food security, agri-business, or value chain studies or experience in food security-related humanitarian recovery
- Familiar with data analysis software in SPSS, STATA etc.
- Experience working with government, business or civil society (multi-sector experience preferred) a plus
- Excellent command of written and spoken English and Myanmar languages
- Ability and willingness to travel within Myanmar
- Able to work in multidisciplinary and multicultural environment
- Good communication skills and ability to build amiable relationships with coworkers

Interested applicants should apply by sending a cover letter and CV or resume to cesdhiringmanager@gmail.com (or) Centre for Economic and Social Development, No. 27, Pyay Road, Hlaing Township, Yangon (behind 6 and half miles bus stop) **by 15th February 2019**. CESD will contact only shortlisted candidates for an interview.

CESD is an equal opportunity employer. We welcome and encourage applications from minority and under-represented groups. Learn more about CESD at www.myanmarcesd.org

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Application deadline: (Friday) 15th February 2019